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# ISO 9001:2015 Internal Auditor (ISO-IA) Course

#### Who can benefit from this course?

The ISO 9001:2015 internal auditor course is aimed anyone whose role is, or will involve the internal auditing of a company's quality management system.

Also suitable for anyone aspiring to build their knowledge and experience of ISO 9001:2015 leading toward the career as Quality Auditor in the future.

### **Course Outcome**

By the end of this ISO 9001 Internal Auditor course, delegates will understand the internal auditing process and be able to:

- Plan, conduct, report and follow up on an internal audit that measures your QMS against the requirements of ISO 9001.
- Understand the process model for quality management systems, referencing the Plan, Do, Check, Act cycle.
- Create audit checklists and write follow up reports to improve the effectiveness of your organisations QMS.

# **Pre-course requirements**

No formal previous knowledge is required.

English language skill level 6 or higher in IELTS, or equivalent is recommended, but not mandatory, for those whom the first language is not English.

**Course Duration**: 2 Days (includes assessment)

Course Timing : 9:00 am to 5:00 pm

Course Dates & Venue: To be confirmed by email

(This course can be delivered in-company globally subject to 4-6 weeks lead time)

#### Course Content

The ISO 9001 internal auditor course consists of a mixture of presentations and practical exercises. Once completed, you will have gained a detailed understanding of the following areas:

- The requirements of ISO 9001:2015
- The structure of Annex SL
- PDCA Cycle of continuous improvement
- Audit planning
- Audit preparation
- Undertaking an audit
- Checking evidence
- Writing factual reports
- Performing effective follow up of corrective actions

### **Assessment**

Course consists of group discussion, practical case study analysis and audit scenario exercises.

## Certification

Certificate of participation will be issued to the participants who successfully completed the full course.

ALL COURSE NOTES/WORK FOLDER AND REFERENCE MATERIAL ARE PROVIDED

For detail please contact: Elan Kandaswamy, SETA International Ltd, 18 Hammond Avenue, Whitehill Industrial Estate, South Reddish, Stockport SK4 1PQ, Greater Manchester, UK, Email: elan@setatraining.com Tel: +44 161 480 9822

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